

Central Adoption Resource Authority
Ministry of Women & Child Development
Government of India
R.K. Puram, New Delhi

Minutes for the 11th Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) held on 10th November, 2017 at 03:00 p.m. in the Conference Hall of CARA at West Block - 8, Wing - 4, 1st Floor, R K Puram, New Delhi.

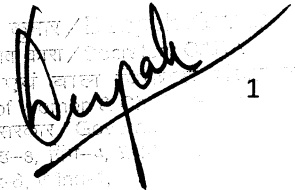
1. The 11th Meeting of the Steering Committee of Central Adoption Resource Authority, chaired by Shri Rakesh Srivastava, Secretary, MWCD (Chairperson of Steering Committee of CARA), was held on 10th November, 2017 at 3:00 p.m. in the Conference Hall of CARA at West Block - VIII, Wing - IV, 1st Floor, R.K. Puram, New Delhi.
2. The Chairperson, Members and Special Invitee as under were present in the meeting (copy of the Attendance Sheet is placed at **Annexure-I**).

Chairperson

- (a) Shri Rakesh Srivastava, Secretary, Ministry of Women & Child Development, Government of India – Chairperson (Ex-officio).

Members

- (b) Ms. Aastha Saxena Khatwani, Joint Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi – Member (Ex-officio).
- (c) Ms. M.R. Tshering, Joint Secretary and Finance Advisor, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi – Member (Ex-officio).
- (d) Ms. Gitashree Adhikari, Karuna WB Women and Children Welfare Society, Howrah, West Bengal (Representing Specialised Adoption Agency recognized by Government of West Bengal) – Member.
- (e) Smt. Kiran Singh, Ghaziabad, Uttar Pradesh (Advocate) – Member.
- (f) Shri Deepak Kumar, Chief Executive Officer/Secretary, CARA– Member Secretary (Ex-officio).


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Special Invitee

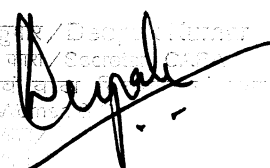
(g) Shri Ajay Tirkey, Additional Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi (Special Invitee).

3. At the outset, Chairperson, Steering Committee welcomed all the Members of the Committee and asked Member Secretary & CEO, CARA to present the Action Taken Report of the last Meeting held on 1st September, 2017 and the Agenda Items of the current Meeting.

4. Member Secretary & CEO, CARA welcomed the Chairperson and all the Members attending the 11th Meeting of Steering Committee of CARA. He informed that as the anniversary of CARA is on 15th January 2018, there would be one more Meeting before the two years tenure of the members (other than ex-officio members) gets completed. Before beginning the discussion on Action Taken Report of the Meeting held on 01.09.2017, CEO CARA shared the relevant statistics on Adoption (copy of the presentation is at **Annexure-II**). He informed that there were total of 5211 children in Homes out of which 1865 children were in foster care and 1925 children were available for adoption. There were 1007 children which were Special Needs Children who were legally free for adoption. Further, 18052 parents were registered for In-country adoption and 874 parents were registered for Inter-country adoption. He also informed that 1765 adoptions had been concluded by RIs and NRIs from April 2017 till 09.11.2017 and 379 adoptions by OCIs & Foreigners. With regard to Court pendency, he informed that a total of 756 cases were pending beyond the stipulated timeframe of two months in various courts in India. The maximum pendency was in Tamil Nadu (139 cases), Telangana (128 cases), West Bengal (115 cases), Odisha (91 cases), Maharashtra (77 cases) and Bihar (59 cases).

5. Further, CEO CARA informed that as on 09 Nov 2017, 282 CCIs were linked with SAAs wherein 121 children were below 6 years and 1594 children were above 6 years. He informed that out of the children in SAAs/CCIs as on 09.11.2017, 1925 children were legally free, 722 children were CNCP and 2440 children were yet to be declared legally free. He also informed that 395 new children have been registered in CARINGS during this month. Out of 274 children placed in adoption during this month, 180 children belonged to In-country (taken in pre-adoption foster care) and 94 children belonged to Inter-country (NOC issued).

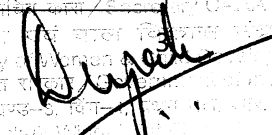
दीपक कुमार / Deputy Secretary
सहसचिव / Secretary
महिला एवं बाल विकास विभाग
Ministry of Women & Child Development
शास्त्री भवन, नई दिल्ली
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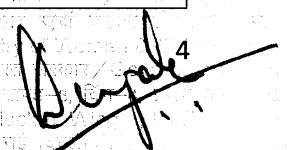
Discussion on Action Taken Report of the Meeting held on 01-09-2017

6. ATR on the Decisions of the Steering Committee of CARA taken on 1st September, 2017 were explained to the members and the same is tabulated underneath :-

Decisions of Steering Committee Meeting held on 01-09-2017	Action Taken Report
Item No. 1 : Information related to laying of Annual Report for the year 2015-16 in both the Houses of Parliament and approval of its printing.	CEO, CARA informed that the Annual Report for the year 2015-16 has already been laid in the Parliament. Hence, no further action is required.
Item No. 2 : Extending tenure of Tele-counsellors from 20.11.2016 to 19.11.2017.	CEO, CARA informed that Ministry has been intimated about extending the tenure of Tele-counsellors along with other manpower.
<p>Item No. 3 : Suggestions received from Mr. Avinash Kumar, Member, Steering Committee of CARA.</p> <p>(1) to look into the possibility of having a MoU with DGHS (Health Ministry), and also to talk to Ministry of Social Justice in this regard).</p> <p>(2) a proposal for Post Adoption Research be forwarded to SA, MWCD since funds are available in the Ministry.</p> <p>(3) to capture the reasons for not reserving the child referred for which a Pop Up may be provisioned whenever such PAPs sign in</p>	<p>CEO, CARA informed that ATR has been circulated with the Agenda.</p> <p>(1) <i>This point is yet to be implemented and would be carried over as pending action.</i></p> <p>(2) As regards suggestion for forwarding a proposal of post adoption research to SA, MWCD, it was informed that CARA is making a complete note and the same will be forwarded soon. <i>It was advised by Steering Committee to do it as soon as possible.</i></p> <p>(3) It was advised by Steering Committee that if any PAPs do not receive the child, they should give reason and it should be in the CARINGS. <i>This point is yet to be implemented and would be carried over</i></p>

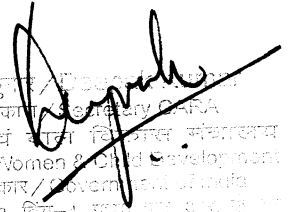

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<p>the CARINGS.</p> <p>(4) to make a Plan of Action for Adoption Week proposed to be held in the month of November 2017 on Pan India basis</p>	<p><i>as pending action.</i></p> <p>(4) The committee was apprised about the National Seminar on Adoption being organized on 15th November 2017 (as part of HAUSLA 2017). Also Ad campaign on the Counselling Centre at CARA has been undertaken for the month of November 2017.</p> <p>CEO, CARA further informed that Counselling Camps are being planned in major cities shortly in collaboration with SARAs.</p> <p><i>It was advised by Steering Committee to give wide publicity to the above Seminar.</i></p>
<p>Item No. 4 : Proposal for making provision for online root search.</p>	<p>Steering Committee had advised to follow existing Regulations in this regard.</p>
<p>Item No. 5 : Issues related to Inter-country Adoptions with Australia, USA and UAE.</p>	<p>CEO, CARA informed that a Note has been moved to the Ministry to have a meeting with the Ambassadors of USA and Australia. He also informed that a Note is also being moved on the letter received from USA. Further, he informed that the USA Central Authority has confirmed that the services of AFAAs can be utilized for preparing the HSR, but they wouldn't be doing the registration of NRIs.</p> <p><i>It was advised by Steering Committee that the system be established by the Embassy in USA by empaneling Social Workers and CARA shall provide required help and training for the same.</i></p>
<p>Item No. 6 : Information regarding issues emerging from Multi-Stakeholders,</p>	<p>CEO, CARA informed that details has been shared with the Ministry.</p>



Orientation/ Sensitization Programmes for Multi-Stakeholders, conducted by CARA in collaboration with the State Governments.	
Item No. 7 : Advisory Committee: Update and meeting schedule.	CEO, CARA informed that the Minutes of the meeting has been shared.
Item No. 8 : Regarding CARINGS staff etc.	It was informed that CARINGS staff are working from NIC Office now and the technical issues would be resolved through regular meeting and updation of CARINGS programme.
Item No. 9 : Update on Media Activities.	<p>CEO, CARA also informed that two Spots on Adoption made by the Ministry have been approved by the Committee chaired by AS(AT). Further three and more spots as per script approved by the committee has been made with Sakshi Tanwar. Its first cut has to be shown to the committee.</p> <p><i>It was advised that the spots be approved and launched in a Press Conference to be attended by Sakshi Tanwar (being the Brand Ambassador) at the earliest.</i></p>
Item No. 10 : Two Awards received by CARA on CARINGS i.e. Social Impact Excellence and other is for Best Technology from Indus Foundation.	CEO CARA informed that CARA has received two Awards and the same has been informed to the Steering Committee.
Item No. 11 : Update on Legal Matters (for information).	CEO CARA informed that an SLP in the matter of Bal Anand was filed in the Apex Court related to adoption fee challenging the Order of Mumbai High Court and the stay has been granted by the Hon'ble Court.

	<p>He also informed that last hearing was attended by him personally and additional Affidavit approved by the Ministry has been filed in the Court.</p>
<p>Item No. 12 : Important pending issues.</p> <p>(1) The issue of Rules & Regulations of CARA may be addressed expeditiously.</p> <p>(2) to move a proposal for purchase of flats from the DDA/NBCC for allotment to the officials of CARA.</p>	<p>(1) CEO CARA informed that Section 69 of the JJ Rules, 2015 stipulates that rules & regulations will be adopted by the Steering Committee with prior approval of the Govt. of India and that we have moved the file in this regard.</p> <p>(2) <i>On the issue of having own Office by CARA, it was suggested by Steering Committee to have a look at the Office of Supply Department near India Gate, which is being surrendered.</i></p> <p><i>As regards allotment of flats for the officials of CARA, it was advised by Steering Committee to purchase the flats instead of looking for land and construction of accommodation.</i></p>


 दीपक कुमार / Deepak Kumar
 सचिव कारा / Secretary CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, बिल्डिंग-4, प्रथम मंजूर, वेस्ट ब्लॉक 8, एंग्लो-इंडियन कॉलेज रोड, नई दिल्ली-110002

Agenda Items and Decisions (Administration, Accounts & Financial Matters)

Item No. 1 : Reviewing the Role & Charter of CARA and the Requirements of Strengthening by Restructuring & Revamping of the CARINGS Module

7. We may engage a professional consultancy service to look into the exact role & charter of CARA and suggest the methodology of functioning as well as the resources required. Based on the suggestions backed by assessment duly reasoned through a Detailed Project Report, MoF, GoI may be obliged to favourably dispose off the Restructuring Proposal.

8. Further, CARINGS, an application for smoothening of adoption process in the CARA website need to be reviewed as it has become non-functional at certain points. It was made almost a decade ago just for recording the offline adoption data. With patch work, it is now being used for running the important live application which requires lot of features and functionalities. However, the report generation mechanism is out dated and isn't user friendly. Lots of complaints are received by all Stake Holders including the SARAs, SAAs, AFAAs and the PAPs, as could be seen in the meeting dated 24 Oct 2017. We need to upgrade it and have a search based report generation as well as dashboard which force the SAAs & SARA to update the details. NIC is finding it difficult to manage it, and here also we may explore utilising the services of CDAC, which is also an organisation under MEITY.

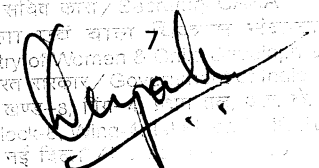
Decision :

9. *It was decided that the requirement of the Restructuring Proposal already under consideration of MoF be pursued as it has been recommended by the Ministry.*

10. *As regards CARINGS, the requirement of its upgradation was accepted by the Steering Committee. However, it was suggested that services of NIC, being a Government Department, be taken for the revamping project. It was also advised that the requirement of formulating a detailed proposal for Revamping the CARINGS be given to NIC formally through a letter.*

Item No. 2 : Approval of Additional Miscellaneous Expenditure during the Two days Orientation-cum-Sensitization Programme on Adoption under the Juvenile Justice Act for the Directors of State Judicial

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संविधान / Constitution
महिलाओं के कल्याण / Welfare of Women
Ministry of Women & Child Development
बिहार सरकार / Government of Bihar
पश्चिम बंगाल / West Bengal
बड़े बंगाल / Big Bengal



Academies & other Judges at National Judicial Academy (NJA), Bhopal, on 8th& 9th April, 2017.

11. An amount of Rs.6,47,620/- was sanctioned in favour of the Director, National Judicial Academy, Bhopal for organizing the Two days Orientation-cum-Sensitization Programme on Adoption under the Juvenile Justice Act for the Directors of State Judicial Academies & other Judges at National Judicial Academy (NJA), Bhopal on 8th & 9th April 2017 by CARA in collaboration with NJA, Bhopal.

12. However, the Expenditure Statement received from the Registrar (Admn.), NJA (vide his Letter No. NJA/Accounts/SE/CARA/2017/1881 dated 02 May 2017), excess expenditure of Rs.1,52,846/-was incurred by the Academy under the Administrative Expenses head primarily due to hiring of taxis for local conveyance of the participating Judges as the Resource Persons as well as the Participants of the aforesaid Programme. Administrative Expenses amounted to Rs.1,52,846/- (according to the Expenditure Statement received from the Academy) primarily due to hiring of taxis for local conveyance of the participating Judges (annexed). However, the amount sanctioned under the administrative expenses head for the Programme was only Rs 50,000/- per Programme (as per the sanction order issued which is based on the approved norms). Further this Programme was spread over a period of two days instead of generally the same being organized on one day. Hence the Balance amount of Rs.1,02,846/- may be approved for payment to NJA against the expenditure incurred during *the Orientation Programme held on 8th& 9th April 2017 at National Judicial Academy, Bhopal.*

Decision :

13. *In Principal it was approved, however it was decided that the same be moved on file to the Ministry with justification for the extra amount spent, on hiring of taxis for participating Judges in the said Orientation Programme, by the NJA.*

Item No. 3 : Information of Fourth Meeting of the Advisory Committee of CARA was held on 21/09/2017.

14. Fourth Meeting of the Advisory Committee was held on 21st September, 2017 chaired by Sh. Rakesh Srivastava, Secretary, MWCD. In order to provide an overview of the present adoption programme and to orient the Members to the existing challenges and way forward, CEO, CARA made a Presentation to members of the Advisory Committee, which include

राज्य सरकार / Government of Madhya Pradesh
सचिव कार्यालय / Secretary, CARA
महिला एवं बाल विकास विभाग
Ministry of Women & Child Development
भारत सरकार / Government of India
परियोजना सहायक - 8, प्लॉट नं. 8, अक्षय नगर, इंदौर
West Block-8, Wing 1, Plot No. 8, Akshay Nagar, Indore
नगर विभाग / Municipal Corporation

historical background of CARA, data on CARINGS, pendency in courts and CWCs, data of number of parents waiting and efforts being made by CARA for solving grievances etc. The Minutes of the Meeting is put up for perusal of the Steering Committee.

15. CEO CARA informed that it was included in the minutes of its Meeting regarding a letter issued by the Ministry on TA/DA with due concurrence of MoF. It was mentioned that we will be paying Economy class Airfare to Advisory Committee Members since they are non-Government officials. Further, we will be paying DA as applicable to Dy. Secretary level in the Government.

Decision:

16. *It was advised by Steering Committee to follow the rules/circulars issued by the Govt. on the entitlement applicable to Non-Govt. Officials.*

Item No. 4 : Information related to TA-DA for Social Workers working with Govt. run SAAs.

17. The stipulated Adoption expense for Home Study Report (HSR) of PAPs in India by Social Worker is Rs.6000/- inclusive of travel expenses payable to SAA or authorized social worker through demand draft or bank transfer. The Post-adoption follow up visits and counselling (4 times within a period of two years) is Rs.2000/- per visit or report. However, it has been observed that there are several Govt. run SAAs which are not paying TA-DA to their social workers for doing the HSR & post adoption follow-ups, though the PAPs/Adoptive parents are charged fees for the same. The Steering Committee may like to take an appropriate action in bringing out a strategy so as to pay requisite honorarium to the social workers working under SAA 21who conduct HSR etc.

Decision :

18. *It was informed by Steering Committee that rules are there for paying TA/DA to officials. DA can be given as per Govt. norms to the Social Workers if they go beyond the city limits for conducting HSR. It was directed to issue a circular to the SARAs & SAAs in this regard.*

Item No. 5 : Issuance of the Instructions to all SAAs regarding Utilisation of adoption Fees.

श्रीरम कर्मा / Director, CARA
सचिव कारा / Secretary, CARA
महिला एवं बाल विकास विभाग
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भारत सरकार / Government of India
परिसर बिल्डिंग-0, ए-4, एन.ए. रोड, नई दिल्ली
West Block-0, Wing-4, N.E. Road, New Delhi
25/05/2017

19. Adoption fees earlier known as Child Care Corpus (CCC) meant for adoption agencies for incurring expenses for the welfare of children while they are in institution. The Adoption fees collected must specifically be utilised for the services rendered during the adoption process and for the welfare of the children. It is proposed that clear cut instruction on utilisation pattern for adoption fee may be decided as under:

- (a) All cost for conduct of medical tests and treatment of the children including getting the MER prepared as prescribed in the standardised Government hospital rates fixed by respective state health authorities.
- (b) SAAs may spend the money in getting the medical insurance cover for the children till they are placed in adoption.
- (c) The expenditure on strengthening cognitive development in children and counselling of older children for preparing them for adoption
- (d) Legal expenditure with suggested capping given in earlier Circular. Copy of the same was placed at **Annexure-E** of the Agenda.
- (e) Valid expenditure in obtaining birth certificates and passport of the children.
- (f) Miscellaneous expenditure during the adoption process like conveyance/transportation of staff for attending/Visiting CWC & court hearings, DCPU, Police, CCI etc. may be borne. However, it should limited to 10% of the total adoption fees collected.
- (g) Incentives for Staff of SAAs for their services and other expenses not provided in the ICPS budget which is strictly meant for the welfare of children.

20. The Steering Committee may approve the same.

Decision :

21. *It was advised by Steering Committee that the adoption fees collected by the SAAs, should not be used for making building etc. It was advised that this be examined on file by the Ministry, being a policy matter.*

Item No. 6 : Approval of the Steering Committee for draft Annual Report of CARA for the year 2016-2017 and their printing.

22. As per Section 71(1) of the Juvenile Justice (Care and Protection of Children) Act 2015, the Authority shall submit an Annual Report to the Central Government in such manner as may be prescribed and the Central Government shall cause the Annual Report of Authority to be laid before each House of Parliament Authority [Section 71(2) of J.J. Act, 2015 refer]. Further, as per Section 69(3)(b) of the J.J. Act 2015, the Steering Committee of CARA shall have to approve the Annual Budget, Annual Accounts, and Audit Reports as well as the Action Plan and Annual Report of Authority. Moreover, the Annual Accounts for the year 2016-2017 has been approved by the Steering Committee in its 8th Meeting held on 29/06/2017. The DGA(CE), New Delhi has also audited the aforesaid Accounts of CARA and Audited Report is awaited. The same will be incorporated in the aforesaid Annual Report after receiving from the DGA(CE), New Delhi.

23. As per the Para 22 of the Financial Power of the Service Bye-laws of CARA, Member Secretary & CEO(CARA) has full powers subject to Item No. - 14 of Schedule-V of DFPR & relevant rules/ orders issued by GOI on the subject - [Head of Department (HOD) upto Rs.20,000/- per annum] and Management Committee, CARA (now Steering Committee of CARA) has full powers to printing, binding and publication of journals & periodicals.

24. The Steering Committee may please approve the draft (English version) Annual Report of CARA for the year 2016-2017 and its printing, as per the provisions of General Financial Rules (GFRs).

Decision :

25. *The Annual Report for the year 2016-17 was approved. The expenditure to be incurred on the printing was also approved.*

Item No. 7 : Information of digital printing of Annual Report of CARA for the year 2015-2016 (Agenda Item No. 1 of 10th Meeting of the Steering Committee related)

26. The Steering Committee of CARA has approved the draft Annual Report of CARA for the year 2015-2016 in its 9th meeting held on 27/07/2017.

27. As per the para-22 of the Financial Power of the Service Bye-laws of CARA, Member Secretary & CEO(CARA) has powers subject to Item No. - 14

of Schedule-V of DFPR & relevant rules/ orders issued by GOI on the subject – [Head of Department (HOD) upto Rs.20,000/- per annum] and Management Committee, CARA (now Steering Committee of CARA) has full powers to printing, binding and publication of journals & periodicals.

28. As per the GFR provisions, a Local Purchase Committee have been constituted for this purpose and they have collected quotations & scrutinized. On the basis of detailed comparative statement, the Committee has recommended that digital printing work may be assigned to M/s. Fountainhead Solutions Private Limited, Gurgaon, Haryana, as per the standard norms and conditions.

29. An amount of Rs.1,09,147/- (Rupees one lakh nine thousand one hundred forty seven only) has been incurred for digital printing of 150 copies of Annual Report of CARA for the year 2015-2016 under the Rules 146 of General Financial Rules (GFR), 2017. The Steering Committee has approved the expenditure of Rs.1,09,147/- for the above-mentioned purpose, in the 10th Meeting of the Steering Committee of CARA was held on 01/09/2017 (Agenda No. 1 refers). The same is placed for information of Steering Committee.

Decision :

30. *Approved. However, it was directed that the present Service Bye Laws of CARA (2002) adopted by the Steering Committee in the first meeting be moved on file for approval of the Ministry as mandated under Section 69 (3) (c) of the JJ Act, 2015.*

Item No. 8 : Engagement of Consultant (in different categories) on contract basis in CARA for Information of Steering Committee.

31. An advertisement for inviting application for engagement of Consultant (in different categories) on contract basis in CARA, were invited through advertisement in HT, TOI & DJ (Hindi) on 05/08/2017 and website of CARA, as per instructions of the Ministry conveyed to this office vide letter No.18-21/2017-CW-II dtd. 07-07/2017 para (d) of 01, approval for advertisement of 05 additional consultants plus one unfilled post of Legal Consultant. The terms of engagement of consultants to be governed by Guidelines for consultant issued by the Ministry vides OM no. 49/5/2017-Admn dated 02/06/2017.

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सचिव कारा / Secretary CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
संघटन विभाग
परिसर-8
West Delhi

32. The officer letters of appointment was issued to the selected candidates as per requirement and the following candidates have joined CARA, the dates as shown against their names :

S.No.	Name	Category	Date of joining
(i)	Sh. S.K. Dey Biswas (Retd. Govt. Official)	Sr. Consultant	06/10/2017 (A/N)
(ii)	Mr. S. Sudershan Naidu	Sr. Consultant	06/10/2017 (A/N)
(iii)	Ms. Charu Makker	Sr. Consultant	10/10/2017 (F/N)
(iv)	Ms. Alka Pandey	Sr. Consultant	26/10/2017 (F/N)
(v)	Mr. Deepak Sharma	Jr. Consultant	10/10/2017 (F/N)
(vi)	Mr. Ciril C. B.	Jr. Consultant	17/10/2017 (F/N)
(vii)	Mr. Rajesh Tiwari (Retd. Govt. Official)	Jr. Consultant	20/10/2017 (A/N)
(viii)	Ms. Pavitra Gaur	Young Professional	06/10/2017 (A/N)
(ix)	Ms. Pooja Sharma	Young Professional	06/10/2017 (A/N)
(x)	Mr. Swadesh Singh	Young Professional	13/10/2017 (F/F)

33. This is submitted for information of the Steering Committee.

Decision :

34. *Informed.*

Item No. 9 : Approval of RE for 2017-2018 and BE for 2018-2019.

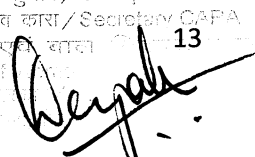
35. The proposal for RE 2017-2018 and BE for 2018-2019 already sent to the Ministry as under:-

(Rs. in Crore)

	BE 2017-18	Proposed RE 2017-18	Proposed BE 2018-19
GIA General(including NER)	8.00	6.49	8.45
GIA for Creation of Capital Assets	-	0.25	0.10
GIA Salary	2.50	3.76	3.45
Total	10.50	10.50	12.00

36. The overall proposed RE 2017-18 is the same as BE 2017-18, but some changes in the head wise allocation of budget has proposed.

Decision :

दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA
महिला सशक्तिकरण विभाग
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37. RE for 2017-18 and BE 2018-19 as tabulated above as projected to the Ministry was approved by the Steering Committee. Further it was directed that fund required for repairs and maintenance of room & toilets and for purchase of items like computer, franking machine, video conferencing equipment etc. may be met from the funds available in General Grant-in-Aid of CARA being running/maintenance in nature.

Item No. 10 : Appointment of Internal Auditor for the Financial Year 2017-18.

38. C&AG provided a panel of five Chartered Accountant firms on request of CARA. The names of the firms are as under:-

- (i) Kumar Pramod & Associates, B-1/10, Lower Ground Floor, Hauz Khas, New Delhi.
- (ii) Gopal Chopra & Associates, 34, Babar Lane, Bengali Market, New Delhi.
- (iii) K S M C & Associates, G-5, Vikas Apartment, East Punjabi Bagh, New Delhi
- (iv) M G S & Co. 507 B, D Mall, Netaji Subhash Place, Pitampura, New Delhi.
- (v) K C Malhotra & Co. B-79, Greater Kailash-I, New Delhi.

39. All the above five firms were asked to submit the profile of the firm with the Internal Audit fee. Four firms at S.No. (i) to (iii) and (v) quoted their rates with the necessary required documents. A Committee consisting of Dr. Jagannath Pati, Joint Director, Ms. Richa Ojha (Administrative Officer-In charge) and Ms. Anju Budhiraja, DEO scrutinise the applications and recommended to appoint M/s Gopal Chopra & Associates, Chartered Accountants, 34, Babar Lane, Bengali Market, New Delhi, as Internal Auditor on a fees of Rs.26,000/- per year excluding taxes as applicable, being the lowest quoted.

40. Steering Committee may please approve to appoint M/s Gopal Chopra & Associates, Chartered Accountants, 34, Babar Lane, Bengali Market, New Delhi, for the financial year 2017-18 on an annual audit fee of Rs. 26,000/- (Rs. Twenty six thousand only) plus taxes as applicable from time to time. The contract may be further extended for another two years basis on the performance of the firm and approval of the competent authority.

Decision :

41. *Approved.*

दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA
महिला एवं बाल विकास विभाग
Ministry of Women & Child Development
भारत सरकार / Government of India
परिचयी खण्ड-8, विन्स्टन चर्च, नई दिल्ली
West Block-8, Winston Church, New Delhi
14

Item No. 11 : Other pending issues.

42. Other pending issues concerning CARA which need to be proactively pursued for enabling CARA in discharging its statutory objectives are as under :-

- (i) Implementation of 7th Pay Commission for employees of CARA;
- (ii) Revision of Rules and Regulations of CARA and Recruitment Rules of CARA, as it has become a Statutory Body;
- (iii) Restructuring Proposal;
- (iv) Requirement of Additional Fund of Rs.79 lakhs for the purpose of investment against leave salary and gratuity provisions;
- (v) Central Pool Accommodation for CARA employees.

Decision :

43. *Following updates were discussed :-*

- (i) *File is under consideration and will be implemented after approval from the competent authority.*
- (ii) *It is under process with the Ministry.*
- (iii) *File has been forwarded to MoF and the same would be pursued by the Ministry.*
- (iv) *The proposal is already under consideration of the IFD.*
- (v) *Steering Committee was of the view that CARA may explore option of purchasing of flats for residential accommodation of CARA employees. There are DDA flats available in areas like Vasant Kunj which could be looked at.*

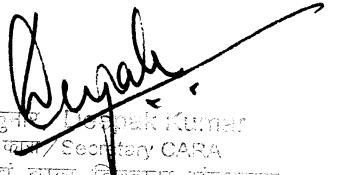
Item No. 12 : Any other item with the approval of Chairperson.

44. The matter regarding the missing & death case of the Indian child Saraswati adopted by USA parents through HOLT International (AFAA) came up for discussion.

Decision :

45. *It was directed by Steering Committee that the meeting with US Embassy Officials should be at Secretary level for seeking explanation in this case. Ministry be updated on this issue and the progress. The Committee further directed that suitable action may be taken against the AFAA, Holt International, as the HSR & Post Placement report did not give a correct assessment of the adoptive family. It also advised CARA to do its own assessment quickly for taking action. The Committee advised CARA to send a reminder letter to the Central Authority of USA to submit a comprehensive report, with a copy to our Ambassador in USA for following it up.*




46. The meeting was concluded with thanks to the Chair.


दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-4, प्रथम मंज आर. पी. 7
West Block-8, Wing-4, 1st Floor, A.P. 7
नई दिल्ली 110 002

Central Adoption Resource Authority
 Ministry of Women & Child Development,
 Government of India,
 West Block – 8, Wing – 2, 2nd Floor,
 R.K. Puram, New Delhi – 110066

Eleventh (11th) Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) held on 10th November, 2017 at 02:30 p.m. in the Conference Hall of CARA at West Block - 8, Wing - 4, 1st Floor, R.K. Puram, New Delhi.

ATTENDANCE SHEET

S.No.	Name & Designation	Position	Signature
1.	Shri Rakesh Srivastava Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	Chairperson (Ex-officio)	 10/11/17
2.	Ms. Aastha Saxena Khatwani Joint Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	Member (Ex-officio)	 10.11.17
3.	Ms. Meera Ranjan Tshering Joint Secretary & Finance Advisor Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	Member (Ex-officio)	
4.	Shri Lahuraj Mali Commissioner, Women and Child Development, Government of Maharashtra, Pune, Maharashtra (Representing SARA, Maharashtra)	Member	
5.	Smt. Viziendira Boyi Director, Women Development & Child Welfare, Government of Telangana, Hyderabad, Telangana (Representing Sishu Griha, a SAA run by WCD Deptt., Government of Telangana)	Member	

6.	Ms. Gitashree Adhikari Karuna W.B. Women and Children Welfare Society, Howrah, West Bengal (Representing SAA recognized by Government of West Bengal)	Member	<i>Gitashree Adhikari</i> 10/11/17
7.	Shri Avinash Kumar O-51, Nivedita Kunj, Sector - 10, R.K. Puram, New Delhi (Adoptive Parent)	Member	
8.	Ms. Samiha Grewal J-231, 1st Floor, Saket, New Delhi (Adoptee)	Member	
9.	Smt. Kiran Singh 201-A, Dell Block, 1/2, Vaibhav Khand, Indira Puram, Ghaziabad, Uttar Pradesh (Advocate)	Member	<i>Kiran Singh</i> 10/11/17
10.	Shri Deepak Kumar Chief Executive Officer / Secretary, Central Adoption Resource Authority West Block – 8, R.K. Puram, New Delhi	Member Secretary	<i>Deepak Kumar</i> 10/11/2017

SPECIAL INVITEE :

S.No.	Name & Designation	Position	Signature
1.	Shri Ajay Tirkey Additional Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	---	<i>Ajay Tirkey</i>



Meeting of Steering Committee of CARA on 10th Nov 2017

Adoption Statistics

Central Adoption Resource Authority

Ministry of Women & Child Development
Government of India



Summary of SAAs as on 9th Nov 2017

Children in Home	5211
Foster Care	1865
Available for Adoption	1925
Special Needs Children(SNC)	1007
Children Referred	123
Waiting For NOC	113

Parents waiting list (In-country)	18052
Parents waiting list (Inter-country)	874

Adoption during financial year 2017-2018 as on Thursday, November 09, 2017					
	Adoption by RIs & NRIs			Adoption by OCI & Foreigners	Grand Total
	No. of Children	No. of Children	Total	No. of Children	[E=C+D]
	in Foster Care	whose NOC has been issued (NRI)	[C=A+B]	whose NOC has been issued	Grand Total E = C + D
Previous Quarter	[A]	[B]		[D]	
April 2017 Jun 2017	822	13	835	115	950
July 2017 Sept 2017	679	18	697	142	839
Oct 2017 Dec 2017	219	14	233	122	355
Current Quarter					
Oct-17	180	11	191	83	274
Nov-17	39	3	42	39	81
Current Month					
01-07 November 2017	38	3	41	39	80
08-09 November 2017	1	0	1	0	1
Total	1720	45	1765	379	2144

Court Order Pendency as on 31st October 2017						
S.No	State/UTs	2-4 (Months)	4-6 (Months)	6-12 (Months)	Beyond 1 Year	Total
1	Andaman & Nicobar UT	0	0	0	0	0
2	Andhra Pradesh	5	2	1	5	13
3	Arunachal Pradesh	0	0	0	0	0
4	Assam	6	1	1	0	8
5	Bihar	11	23	19	6	59
6	Chandigarh UT	0	0	0	0	0
7	Chhattisgrah	6	2	5	11	24
8	Dadra & Nagar Haveli UT	0	0	0	0	0
9	Daman and Diu UT	0	0	0	0	0
10	Delhi	9	0	0	3	12
11	Goa	0	0	0	0	0
12	Gujarat	7	2	1	0	10
13	Haryana	3	0	0	0	3
14	Himachal Pradesh	1	2	1	0	4
15	Jammu and Kashmir	0	0	0	0	0

S.No	State/UTs	2-4 (Months)	4-5 (Months)	6-12 (Months)	Beyond 1 Year	Total
16	Jharkhand	14	0	0	2	16
17	Karnataka	10	11	0	0	21
18	Kerala	10	3	2	0	15
19	Lakshadweep UT	0	0	0	0	0
20	Madhya Pradesh	9	8	3	9	29
21	Maharashtra	49	15	13	0	77
22	Manipur	0	0	0	0	0
23	Meghalaya	3	5	1	0	9
24	Mizoram	0	0	0	0	0
25	Nagaland	0	0	0	0	0
26	Odisha	33	31	23	4	91
27	Puducherry UT	0	0	0	0	0
28	Punjab	0	1	6	0	7
29	Rajasthan	18	7	6	7	38
30	Sikkim	1	1	3	0	5
31	Tamil Nadu	23	27	32	57	139
32	Telangana	12	12	10	94	128
33	Tripura	1	2	2	0	5
34	Uttar Pradesh	24	12	7	13	56
35	Uttarakhand	0	0	0	0	0
36	West Bengal	22	20	40	33	115
	Total	277	187	176	244	884

SAA - CCI Linkage (as on 9th November 2017)					
S.No	State/UTs (with no. of Districts & SAAs)	No. of CCIs linked with SAA	No. of Children in CCIs linked with SAA	No. of Children below 6 Years	No. of Children above 6 Years
1	Andhra Pradesh (13 Districts & 14 SAAs)	18	49	3	46
2	Arunachal Pradesh (20 Districts & 2 SAAs)	0	0	0	0
3	Assam (33 Districts & 22 SAAs)	28	225	20	205
4	Bihar (38 Districts & 23 SAAs)	4	14	1	13
5	Chandigarh (1 District & 1 SAA)	0	0	0	0
6	Chhattisgarh (27 Districts & 11 SAAs)	17	99	3	96
7	Delhi (11 Districts & 12 SAAs)	39	449	8	441
8	Goa (2 Districts & 2 SAAs)	0	0	0	0
9	Gujarat (33 Districts & 18 SAAs)	1	1	0	1

S.No	State/UTs (with no. of Districts & SAAs)	No. of CCIs linked with SAA	No. of Children in CCIs linked with SAA	No. of Children below 6 Years	No. of Children above 6 Years
10	Harayana (22 Districts & 3 SAAs)	4	14	2	12
11	Himachal Pradesh (12 Districts & 01 SAA)	4	6	0	6
12	Jammu & Kashmir (22 Districts & 0 SAAs)	0	0	0	0
13	Jharkhand (24 Districts & 8 SAAs)	0	0	0	0
14	Karnataka (30 Districts & 29 SAAs)	33	107	12	95
15	Kerala (14 Districts & 18 SAAs)	3	15	14	1
16	Madhya Pradesh (51 Districts & 38 SAAs)	15	108	0	108
17	Maharashtra (36 Districts & 63 SAAs)	14	74	2	72
18	Manipur (09 Districts & 09 SAAs)	1	2	0	2
19	Meghalaya (11 Districts & 06 SAAs)	1	2	0	2

S.No	State/UTs (with no. of Districts & SAAs)	No. of CCIs linked with SAA	No. of Children in CCIs linked with SAA	No. of Children below 6 Years	No. of Children above 6 Years
20	Mizoram (08 Districts & 07 SAAs)	5	14	4	10
21	Nagaland (11 Districts & 04 SAAs)	2	2	1	1
22	Odisha (30 Districts & 24 SAAs)	54	392	42	350
23	Pondicherry UT (04 Districts & 04 SAAs)	3	12	0	12
24	Punjab (22 Districts & 09 SAAs)	7	18	8	10
25	Rajasthan (33 Districts & 36 SAAs)	1	2	0	2
26	Sikkim (4 Districts & 4 SAAs)	0	0	0	0
27	Tamil Nadu (32 Districts & 16 SAAs)	1	6	0	6
28	Telengana (31 Districts & 11 SAAs)	3	8	1	7

S.No	State/UTs (with no. of Districts & SAAs)	No. of CCIs linked with SAA	No. of Children in CCIs linked with SAA	No. of Children below 6 Years	No. of Children above 6 Years
29	Tripura (08 Districts & 09 SAAs)	4	14	0	14
30	Uttar Pradesh (75 Districts & 29 SAAs)	2	11	0	11
31	Uttarakhand (13 Districts & 08 SAAs)	1	5	0	5
32	West Bengal (23 Districts & 23 SAAs)	17	66	0	66
Total		282	1715	121	1594

Source : CARINGS

ADOPTION STATISTICS FOR THE MONTH OF October-2017											
S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In- country (Pre- Adoption Foster Care)	Inter- country (NOC)	Total		
1	Andaman and Nicobar Island	0	0	0	0	0	0	0	0	0	0
2	Andhra Pradesh	149	3	3	6	5	2	1	3	2	0
3	Arunachal Pradesh	3	0	6	0	0	0	0	0	0	0

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
4	Assam	61	7	41	11	6	3	1	4	14	4
5	Bihar	73	65	167	27	10	4	8	12	98	1
6	Chandigarh	4	6	4	4	2	1	0	1	1	0
7	Chhattisgarh	84	28	52	7	1	12	0	12	38	8
8	Dadar and Nagar Haveli	0	0	0	0	0	0	0	0	0	0
9	Daman and Diu	0	0	0	0	0	0	0	0	0	0

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
10	Delhi	45	53	141	20	8	3	7	10	0	1
11	Goa	18	1	5	1	1	1	0	1	2	1
12	Gujarat	44	10	68	16	8	2	3	5	21	4
13	Haryana	11	6	25	3	4	3	2	5	9	5
14	Himachal Pradesh	2	1	6	1	1	1	0	1	1	0
15	Jammu and Kashmir	0	0	0	0	0	0	0	0	0	0

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
16	Jharkhand	55	93	73	19	2	7	3	10	17	0
17	Karnataka	123	82	124	34	18	17	6	23	48	14
18	Kerala	30	0	64	9	2	7	2	9	7	4
19	Lakshadweep	0	0	0	0	0	0	0	0	0	0
20	Madhya Pradesh	79	102	133	18	11	7	6	13	43	15
21	Maharashtra	288	82	590	109	55	40	18	58	103	16

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
22	Manipur	6	16	16	0	0	0	0	0	0	0
23	Meghalaya	4	0	1	0	1	0	0	0	11	0
24	Mizoram	10	0	9	1	3	0	0	0	0	2
25	Nagaland	3	0	1	1	0	0	0	0	0	2
26	Orissa	301	10	134	18	8	9	11	20	118	22

S.No.	State	No. of children in SAAW/CCLs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
27	Pondicherry	17	0	9	1	0	0	0	0	0	0
28	Punjab	39	3	32	6	8	3	0	3	12	7
29	Rajasthan	53	6	52	14	4	3	3	6	49	19
30	Sikkim	2	0	9	0	0	0	0	0	8	0
	Total	1925	722	2440	395	208	180	94	274	756	152

THANK YOU